

Agenda Item No. 11

Audit Committee Forward Work Plan 2008

June 2008 (TBC)

Briefing: To be arranged

Venue: To be arranged

Time: To be arranged

Item	Detail	Portfolio Holder	Lead Officer
Statement of Accounts - 2007/08		Finance – Roy While	Corporate Director Ian Jamieson
Annual Audit Plan - 2008/09	Audit Commission	Finance – Roy While	Corporate Director Ian Jamieson
Internal Audit Plan – 2008/09	KPMG	Finance – Roy While	Corporate Director Ian Jamieson
Internal Audit reports - to be confirmed	KPMG	Finance – Roy While	Corporate Director Ian Jamieson
Asset Management Strategy and Plan - update		Finance – Roy While	Corporate Director Ian Jamieson
Training - to be agreed			

September 2008 (TBC)

Briefing: To be arranged

Venue: To be arranged

Time: To be arranged

Item	Detail	Portfolio Holder	Lead Officer
Internal Audit Reports to be confirmed		Finance – Roy While	Corporate Director Ian Jamieson
Statement of Accounts (Audited)		Finance – Roy While	Corporate Director Ian Jamieson
Fraud, controls and debt recovery		Finance – Roy While	Finance Service Manager - Andy Brown
Treasury Management Annual Report		Finance – Roy While	Finance Service Manager - Andy Brown
Prudential		Finance – Roy While	

Indicators - update			
External and internal audit meeting with Audit Committee	Audit Commission KPMG	Chair of Audit Committee – Cllr H Osborn	Corporate Director Ian Jamieson
Training - to be agreed			

December 2008(TBC)
Briefing: To be arranged
Venue: To be arranged
Time: To be arranged

Item	Detail	Portfolio Holder	Lead Officer
Controls and governance PFI		Finance – Roy While	Housing PFI Project Manager
Annual Governance Statement – Monitoring Programme		Finance – Roy While	Corporate Director Ian Jamieson
Internal Audit Reports -	KPMG	Finance – Roy While	Corporate Director Ian Jamieson
Treasury Management, Policy and Practices		Finance – Roy While	Finance Service Manager - Andy Brown
Capital Strategy 2008		Finance – Roy While	
Procurement annual report		Finance – Roy While	Finance Service Manager - Andy Brown
Report back from Contract Monitoring group		Finance – Roy While	Corporate Director Ian Jamieson
Training - to be agreed			

March 2009(TBC)
Briefing: To be arranged
Venue: To be arranged
Time: To be arranged

Item	Detail	Portfolio Holder	Lead Officer
Internal Audit Reports to be confirmed	KPMG	Finance – Roy While	Corporate Director Ian Jamieson
Risk Management		Finance – Roy While	Finance Service Manager - Andy Brown
Local code of Corporate Governance		Finance – Roy While	Corporate Director Ian Jamieson
Annual Audit and Inspection Letter	Audit Commission	Finance – Roy While	Corporate Director Ian Jamieson
Annual Governance Statement		Finance – Roy While	Corporate Director Ian Jamieson
Audit Committee - annual report for full council		Chair of Audit Committee - Cllr H Osborn	Corporate Director Ian Jamieson
Training – to be agreed			